

LAKE FOREST COMMUNITY ASSOCIATION

REQUEST FOR RESIDENTIAL ARCHITECTURAL REVIEW COMMITTEE APPROVAL
Mail to: **SBB Management Company, 8360 LBJ Freeway, Suite 300, Dallas, Texas 75243**

This is your application for approval by the Residential Architectural Review Committee of an improvement to your lot or home. Please read it carefully. Step 1) Fill this form out in as much detail as possible (colors, building materials list, etc.) 2) Provide a drawing or schematic of the proposed project. 3) Please include a copy of your plat and/or survey of your project locating the improvement on your lot. The Residential Architectural Review Committee will review your information and will approve or deny your request. You will receive a written response within thirty (30) days following the receipt of this request by the committee.

Name: _____ Home Phone: _____
Address: _____ Work Phone: _____
Email: _____ Fax: _____
(VERY IMPORTANT)

DESCRIPTION OF REQUESTED APPROVAL:

- _____ Install Satellite Dish – Please include a sketch and/or describe the proposed location of the dish within your property. No satellite dish shall be larger than 18” in diameter.
- _____ Recreational Equipment or External Structure
- _____ Roof Replacement
- _____ Modification to home
- _____ Other

DETAILS OF WORK TO BE DONE: _____

CERTIFICATION AND AGREEMENTS:

Homeowner certifies that all materials submitted for this application are true and correct. Homeowner understands and agrees no work may be performed prior to or in deviation from the terms of approval by the Residential Architectural Review Committee. Homeowner agrees to be bound by the Residential Architectural Review Committee Rules and Standards. Homeowner acknowledges that their Association dues account is current.

Homeowner Signature: _____

Date of Application: _____

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MODIFICATIONS COMMITTEE ACTION:

_____ **Approved** _____ **Disapproved** _____ **Other**

COMMENTS:

Lake Forest Community Association Residential Architectural Review Committee

BY: _____

Date of Action: _____

This request has been reviewed for the limited purpose of determining the aesthetic compatibility of design with the various provisions of the Lake Forest Community Association Declaration of Covenants, Conditions, and Restrictions, in the subjective opinion of the above signed. No review has been made with respect to functionality, safety, compliance with governmental regulation, or otherwise and no reliance on this approval should be made by any party with respect to any such matters. The above signed expressly disclaims liability of any kind with respect to this request. The review hereof, or any structures build pursuant hereto, including but not limited to, liability for negligence or breach of express or implied warranty.

PLEASE NOTE

A deposit of \$500 is required with your application if your project includes major improvements to the exterior of your home or lot. This deposit will be used to cover the costs of engaging an architect and/or attorney to assist in the review of your improvement(s) to ensure compliance with the governing documents and Design Guidelines of the Lake Forest Community Association. Examples of major improvements include, but are not limited to the installation of swimming pools, outdoor recreation or entertainment facilities, detached buildings, additions to the residence, shade structures, major landscape projects including changes of grade and/or installation of retaining walls, etc. Your deposit will be promptly returned less any necessary fees for an architect or attorney's assistance in completing the review process for this application.

If your project is maintenance-related and is not a major improvement, the deposit may be waived. Examples of maintenance projects included, but are not limited to repainting of the home, staining the fence, new roofs or gutters, small landscape projects such as the addition of a tree and other minor plant materials, general repairs, etc.

(Note: Please contact Greig Dunnam at 972-960-2800 ext 344 if you are unsure if your project will require a deposit. Applications that require a deposit will not be reviewed until the deposit is received).