

Changes to My Approved Access List

Please print. Must be returned to SBB Management Company via Fax or Mail. Date returned: _____

Greig Dunnam
SBB Management Company
8360 LBJ Freeway, Suite 300
Dallas, TX 75243

Fax 972.991.6642

OWNER NAME(S): _____

LAKE FOREST ADDRESS: _____

Please note: This form authorizes the Lake Forest Gate Staff to permit these individuals and/or companies to have immediate access into the community **WITHOUT NOTICE OR CONTACT TO THE RESIDENT.**

APPROVED VISITORS

Name/Relation: _____ Name/Relation: _____

Name/Relation: _____ Name/Relation: _____

Name/Relation: _____ Name/Relation: _____

APPROVED SERVICE PROVIDERS

Name: _____ Name: _____

Name: _____ Name: _____

Directory Gate Entry System – This system is in place at each gate, except the Main Gate, and is an additional form of secured entry. When the gate staff is not present at the gate house or is otherwise not available, your guest can pull up to the Directory keypad, follow the simple instructions and your phone will ring allowing you to press 9 to open the gate. Please specify the land line phone number that you wish to be called when a guest wishes to contact you for access through the Directory Gate Entry System.

Directory Gate Entry System: Your phone number _____

NOTE: The Gate Staff is not authorized to make changes to your Approved Access List. Changes must be submitted in writing to SBB and signed by the principal homeowner or resident. Once received, SBB will update your Approved Access List at the gates. Please keep a copy of this form for your records. This form contains personal and confidential information that will be strictly used in conjunction with the intended purposes.

Authorized Signature:

_____ Date: _____